



# 斐京華僑公學

## Pretoria Chinese School

P.O. Box 2096  
Wingate Park, 0153  
Pretoria  
Republic of South Africa  
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NPOREG: 023429

### REGISTRATION AGREEMENT FOR STUDENT'S ADMISSION

Name of Learner: \_\_\_\_\_

We/ I, \_\_\_\_\_

the parents/guardian/responsible person, hereby bind ourselves/myself to the following terms regarding the enrolment of the above learner in the Pretoria Chinese School:

1. We/I commit ourselves/myself and hold ourselves/myself liable to The Pretoria Chinese School to pay the fees according to the option in clause 14 and other financial obligations for the entire Academic Year. This obligation applies regardless of the time of year at which the above learner may leave the school and the reason for such departure. In the event of a learner leaving the School during the Academic Year we/I acknowledge that we/I are/am liable for any balance outstanding on School Fees that have not yet been paid. Should any payment due in terms hereof not be made on due date, The Pretoria Chinese School may regard the outstanding balance and interest owing in terms hereof as due and payable immediately and may institute legal proceedings to recover the said amount. Interest on any outstanding amount may be charged at the maximum rate, permissible by law. In the event of the Debit Order being returned/ unpaid, we/I undertake to pay a **R120.00** Administration Fee.
2. We/I undertake to provide The Pretoria Chinese School with one Full Terms notice, should I/We wish to remove the learner from the school at any given time. We/I understand that failure to do so will render us/me **liable for payment of an additional Term's School Fees over** and above my/our contractual commitment in lieu of notice.
3. **All non-South African Citizens are required to pay the full year's School Fees in advance (non-refundable), subject to Home Affairs granting necessary permits before admission into the school.**
4. We/I hereby consent that the school or its appointed agent may carry out a credit enquiry and may transmit details to credit bureaus of how I have performed in meeting my obligations in terms of this agreement and in the event that I fail to meet my obligations may record my non-performance with the applicable credit bureaus.
5. **REGULATORY COMPLIANCE**
  - 5.1. The parents/guardian/responsible person consent to and authorises Pretoria Chinese School to:
    - 5.1.1. contact, request and obtain any information at any time and from any credit provider (or potential credit provider) or registered credit bureau in order to assess my behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness; and
    - 5.1.2. provide any information about my behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference.
  - 5.2. I acknowledge that Pretoria Chinese School will collect, use and process my Personal Information for The purpose of:
    - 5.2.1. the Application Process;
    - 5.2.2. performing their obligations in connection with this Agreement;
    - 5.2.3. pursuing their legitimate interests under this Agreement; and
    - 5.2.4. the general administration of the relationship between Parties.
6. We/I are married: **in community of Property or by Ante nuptial contract.**

Please delete the status that is **not applicable**.

7. We/I undertake to attend all meetings initiated by teaching staff to assist the above learner who may be deemed by teachers to be experiencing difficulties.
8. We/I undertake to ensure the presence of the above learner at school for the full Academic term unless the absence is caused by illness or is sanctioned in advance in writing to the Executive Head of the School. In particular, any overseas trips or vacations will be arranged for the above learner only during the official school holidays.
9. We/I undertake to ensure compliance by the above learner, with the school's academic and disciplinary requirements. We/I have read and familiarised ourselves/myself with the social behaviour code and infringements thereof, which could lead to suspension or expulsion.
10. In the event of the above learner being expelled from the school by the Executive Head on account of our/my or the above learner failing to comply with this agreement, we/I undertake to discharge all financial obligations specified in Clause 1 of this Agreement.
11. We/I undertake to notify the school in writing with immediate effect of any change in the details supplied in this Application.
12. For any amount outstanding to the school,
  - We/I will receive a first reminder
  - We/I acknowledge that I will receive a Final Demand
  - My account will be handed over for collection two weeks from the final demand if there is no response.
  - We/I will be responsible for all legal costs incurred.
  - We/I will not receive a contract for Readmission if my account is in arrears.
13. The English version of the document is the definitive version.
14. We/I undertake to effect payment of the school fees in the following manner:  
(Please indicate with an X)

<b>DESCRIPTION</b>	<b>X</b>
Annual Payment (In advance) – 5% discount (payment no later than 31 January)	
Term Payment (In advance) - Termly fees are due on or before the first day of each term.	
Monthly by Debit Order – Debit Order Forms can be collected from the Finance Office, requested via email, or downloaded from d6.	
Monthly Payment (In advance) - Monthly payments are due on the 1st of the month and paid over a period of 10 months from January to October.	

We/I hereby certify that the information contained in this Registration Agreement and Application form is true, complete and accurate.

Thus, done and signed at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ before the under-mentioned Witnesses:

**Witness:**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Father's Signature** \_\_\_\_\_

**Witness:**

1. \_\_\_\_\_

2. \_\_\_\_\_

Mother's Signature \_\_\_\_\_

Witness:

1. \_\_\_\_\_

2. \_\_\_\_\_

Guardian's Signature \_\_\_\_\_

Witness:

1. \_\_\_\_\_

2. \_\_\_\_\_

Executive Head/ or Board Representative \_\_\_\_\_

Of The Pretoria Chinese School

This contract will commence on the date of signature and will terminate on 31 December of the final year of the child's attendance at Pretoria Chinese School or earlier as agreed. All fees must be paid before the final school day.